

**Lakes Region Public Access TV
Board of Director's Meeting
Friday, June 17, 2016 – Belmont Corner Meeting House**

Chairman Eddy called the meeting to order at 2:07 pm. Also present were Ken Curley, Trish Stafford, Bob Hamel, Jeanne Beaudin, IT Tech Shane Selling and Station Manager Grace McNamara. Absent was Nancy LeRoy.

Trish Stafford moved to approve the minutes of the Board's last meeting as corrected 5/23/16; seconded by Bob Hamel with one abstention Ken Curley.

Financial report given by KJB; Laconia's check will be forthcoming. Ken moved to approve, Trish seconded; unanimously approved.

Station Manager's Report

Grace reported that our new Website went live on Monday; developer will still continue to upload info. We have a one month guaranty on website, everything went very well and we were very happy with the developer. Bob had a problem with it, he loaded it and it dropped out; Grace noted that before we went live it was tested on Chrome, Firefox, Safari, etc. it was tested on numerous electronic devices. Bob will check again.

Quality control continues although change is hard. Our sign is up and Grace spoke to the school regarding the existing door. Grace noted reminders of the station's summer hours to has been distributed to producers. QuickBooks online has been purchased, no update yet on the Children's Auction – checks from participating communities waiting for Laconia and Meredith, waiting for shipping invoice from Tightrope, Grace has followed up, Shane is preparing Laptop for use.

Grace noted that Tim Cox has just celebrated 11 years as an employee with the Station – congratulations Tim! She also noted that a new part timer has been hired for the summer. We are very pleased with Carly's work.

We trained Belmont on livestream and have had lots of production the past few weeks; the Belknap Mill is very pleased with us. We continue to download movies and cartoons for showing.

We were visiting with Ray Sleeper from the Huot Tech and he wanted to thank us for our efforts this year; he will be happy to work with student interns in the future.

Grace gave an update on Bike Week coverage.

Ken Curley moved to approve the Station's Manager's Report as presented; Jeanne Beaudin seconded; unanimously approved.

Old Business

At large members – Joe Jessemen's name has come up and it has been stated that he would be a very valuable addition to our board; Grace reviewed handout she received at recent conference. It might be

beneficial if an at-large member came with a legal background; Trish also had someone in mind. There are 3 at large positions. It was proposed that we set time aside at next meeting to review.

Production for outside entities – ideas for charges but not really codified – actual list needed for next meeting; need for separate entity, Grace is investigating, for us the issue is finding if we need to be separate – policy manual would have to be changed again.

Grace will send price list – needs review and then it can be put on website.

Additional discussion followed regarding other programming options and types of entities we could potentially contact.

New Business

There was a great deal of discussion regarding the recent software issues we had and how cost effective it would be to enter into a software service agreement. Typically there are limits on the length of time you can enter into an agreement. We cannot update our software further due to the age of our hardware. Shane and Grace worked on proposals for updating our equipment which ranged from \$4-5k to purchase additional backup support to \$40k+/- for new equipment. Pricing was obtained from Tightrope, Laytronics, and Access AV. It was recommended that we look at purchasing the additional backup.

It was suggested that our meeting schedule for the year be placed on the website. It was proposed that we look at the calendar and determine meetings.

Our next meeting will be July 15, 2016 at 2:00 p.m. at the Station. A motion was made by Ken Curley and seconded by Jeanne Beaudin to have no meeting in August. The vote was unanimous.

A motion was made by Ken Curley and seconded by Bob Hamel to adjourn at 3:30 p.m.

Submitted by:

K. Jeanne Beaudin, Treasurer