



Board Minutes

Lakes Region Public Access Television Annual Meeting (Rescheduled from May 10, 2022)

Tuesday, June 28, 2022, 4:00 PM

LRPA Studios, Laconia NH and via Zoom

Present: Chairperson & Treasurer Trish Stafford (*Member-at-Large*); Secretary Alan MacRae (*representing Belmont*); Bob Hamel (*representing Laconia*); Jack Landow (*Member-at-Large*)

In Attendance via Zoom: Dale Channing Eddy (*representing Gilford*); Chris Janosa (*representing Meredith*); Nancy LeRoy (*Member-at-Large*); Station Manager Grace McNamara

Absent: Ken Curley (*representing Northwood*)

Guests and/or members of the public present: None

Roll Call:

T. Stafford called the June 28, 2022 LRPA annual board meeting to order at 4:02 PM and proceeded with roll call; attendance as noted above.

Approval of January 25, 2022 and May 10, 2022 Minutes:

T. Stafford asked if there were any corrections, deletions or additions to the 1/25/22 and 5/10/22 LRPA board meeting minutes. Hearing none, Stafford called for a motion to accept both sets of minutes as presented. B. Hamel made the motion, seconded by A. MacRae. Stafford called for a vote and the motion passed unanimously.

Old Business:

a). Ratifying the Email Nomination and Election of 2022-23 LRPA BOD Officers

Stafford called for a motion to ratify the previously nominated and elected, via email, 2022-23 slate of LRPA Board officers. Hamel made the motion, seconded by MacRae. Stafford called for a vote and the motion passed unanimously.

b). Ratifying the Email Appointment of Nancy LeRoy to the LRPA Board of Directors

Stafford called for a motion to ratify the previous nomination and appointment, via email, of Nancy LeRoy to the LRPA BOD as a Member-at-Large. Hamel made the motion, seconded by D.C. Eddy. Stafford called for a vote and the motion passed unanimously.

Financial Report:

Stafford and G. McNamara presented the financial report. As of 6/13/22, LRPA's cash balance is \$102,690.65; total YTD expenditures are \$70,588.66; savings account balance as of 3/31/22 quarterly statement is \$20,108.03. G. McNamara added that LRPA has not received an updated loan statement from BONH. As of 4/18/22, LRPA's loan balance is \$6,123.55, so an estimate of the balance as of 6/28/22 is \$5,750.00. Stafford will inquire as to the latest statement at BONH. There was further board discussion on paying off the remainder of the BONH loan; that vote was tabled until the LRPA board meeting of 9/27/22. Stafford called for a motion to accept the financials as presented. MacRae made the motion, seconded by J. Landow. Stafford called for a vote and the motion passed unanimously.

Station Manager Report:

McNamara presented the SM report. Among the highlights: All member municipalities except Laconia are current in their dues. Laconia will pay after the start of the City's fiscal year (7/1/22). New, discounted contracts were negotiated with both Breezeline and Paychex. The station was busy in the spring covering several graduation and community events and will be covering several events this summer. Stafford called for a motion to accept the SM report as presented. MacRae made the motion, seconded by N. LeRoy. Stafford called for a vote and the motion passed unanimously.

New Business:**a). Discussion on the Update to the Board Member Absence Policy**

Board members received a draft updated Board Member Absence Policy in the board package emailed on 6/23/22. The update was necessitated by a return to monthly, rather than quarterly, board meetings. The change states that if a community representative board member is absent, without excuse, three (3) times in a row or four (4) times in one fiscal year, that the LRPA BOD shall contact that member's municipality and request that the municipality determine whether said community BOD representative will remain on the board. If an at-large board member is absent, without excuse, three (3) times in a row or four (4) times in one fiscal year, that the LRPA BOD may vote to discharge said at-large BOD member.

b). Discussion on the Creation of a Bylaw to Permit Electronic/Telephonic Board Meeting Attendance

McNamara reported to the board on her investigation of the NH Charitable Trusts Division's policy on electronic/telephonic meetings. She noted that both the State and legal experts recommend codifying procedures and creating bylaws, if necessary, on electronic/telephonic attendance at board meetings. After some discussion, it was agreed that electronic/telephonic attendance at LRPA BOD meetings would be advantageous to the organization. McNamara will email a draft of LRPA board meeting rules (as previously set by the BOD) with new wording on electronic/telephonic board member attendance.

Public Comments:

No members of the public were present.

Board Member Comments:

Hamel expressed an interest to discuss the Station Manager's salary. Stafford called for the meeting to go into non-public session. McNamara left the room where she had been running the Zoom meeting so that she had no access to either video or audio of the non-public session.

Non-Public Session:

After McNamara left the room, LRPA BOD went into non-public session at 4:48 PM. Stafford called McNamara back into the meeting (via a text message) and McNamara returned to the meeting. Stafford called the meeting back into public session at 4:51 PM. During the nonpublic session, the BOD voted to raise the Station Manager's salary by \$3,000.00, for an annual salary of \$37,000.00.

Next Meeting/Adjournment:

Stafford noted that the next LRPA board meeting will be held on Tuesday, September 27, 2020 at 4:00 PM. Any change will post here: <http://lrpa.org/board-meetings-minutes-reports/>
Stafford closed the June 28, 2022 LRPA annual board meeting at 4:55 PM.

Respectfully submitted by LRPA BOD Secretary Alan MacRae 6-29-22