

Station Manager's Report, submitted by Grace McNamara on July 21, 2021

Administrative:

- As I noted in my June station manager's report, I was asked to speak to Northwood's board of selectmen at their meeting on Tues., 6/29. I prepared a short report ahead of time and sent it to Town Administrator Walter Johnson to be included in the Selectmen's packet. Ken Curley attended the meeting (I'd emailed him earlier, asking him to go). I briefly spoke to the report, answered a few questions and left. During my presentation, several board members indicated that they would like *more live coverage of Northwood events*; I told them that this could be arranged with sufficient planning and preparation time. On Thurs., 7/1 I received an email from Walter to let me know that the selectmen approved renewing the Town's membership to LRPA for FY 2021-2022. Many thanks to Ken for attending the meeting and for an emailed letter of support sent to the board ahead of that meeting.
- I have not heard anything from the non-member municipalities that I reached out to regarding future membership in LRPA.
- Just a reminder that I'm on vacation from Thurs., 8/5 through Fri., 8/13 (I'll be back in the office Mon., 8/16). I will update content via the LRPA laptop while I'm gone.
- Our next quarterly board meeting is scheduled for Tuesday, October 26 with a start time of 3PM. I will offer a Zoom option for those who choose not to come in person. I'll send out the package as we get closer to that date. Please put the remaining two quarterly meetings in your calendar (Tuesdays at 3PM): January 25, 2022 and April 28, 2022 (our Annual Meeting).

Budget:

- On Tues., 6/29, LRPA received a check in the mail from Granite United Way, as part of the 2020 "Partners in Strong Communities" campaign. Two anonymous employees, one each from NH Mutual Bancorp and Rist-Frost-Shumway Engineering, designated LRPA to receive part of their corporate donations. (I was completely unaware of this until I opened the envelope.) The total amount that LRPA will receive equals \$295.00. As the employees chose to remain anonymous, I was counseled by our representative at GUW to send a thank you to the corporations instead.
- On Mon., 7/12 received Northwood's dues payment of \$5,705.00. On Wed., 7/14, I received Laconia's check of \$29,677.25. All municipalities have paid their 2021-2022 dues. Thanks very much to all our member municipalities for their continued support.
- Belknap County's invoice of \$500 should go out before the end of September.

Equipment/IT/Website/Studio:

- On Wed., 7/7, LRPA paid CASTUS for our annual customer support and cloud storage fee. CASTUS deducted \$300 off the original invoice (to account for issues we experienced in Feb., March and April of 2021), making the final invoice \$2,895.00.
- Gilford has experienced problems with posting its past two meetings to Vimeo using the new system. Shane went out to investigate and met with Scott Dunn. There was a loose cable underneath the desk (maybe it got kicked or bumped?). Shane will be installing additional microphones in the room (per Scott's request), and when he does that, he will build a box or cabinet to protect the cables.

Personnel:

- Nothing new to report

Production and Programming:

- After a busy June (4 Huot events, LHS graduation and Motorcycle Week), July has been quiet. We sent volunteer Forrest Seavey to Laconia's July 4th parade. I anticipate that LRPA will cover the Old Home Day celebrations for both Belmont (Sat., 8/14) and Gilford (Sat., 8/28). There may be a few other summer events that we will cover, and I will let you know if that happens.
- I discussed the low viewership of Motorcycle Week events with Charlie St. Clair. We specifically discussed that they need to do a better job of letting people know ahead of time *how* and *when* to watch the live events. He proposed finding a way to pay for an LRPA employee to attend the events next year.
- I continue to download vintage content from the internet onto the server.
- New shows produced/aired or airing since late June: Belknap County, *Eldertyme*, Laconia July 4th parade, NH Executive Council meetings, religious programs, meetings from Belmont, Gilford, Laconia, Meredith and Northwood and updated Inter-Lakes, Laconia and Northwood School Board meetings.

Public Relations:

- I am sending press releases to newspapers again.