



Board Minutes

Lakes Region Public Access Television

Tuesday, January 25, 2022, 3:00 PM

LRPA Studios, Laconia NH and via Zoom

Present: Chairperson Trish Stafford (*Member-at-Large*); Treasurer Jeanne Beaudin (*representing Belmont*); Dale Channing Eddy (*representing Gilford*); Bob Hamel (*representing Laconia*); Jack Landow (*Member-at-Large*); Alan MacRae (*Member-at-Large*); Phil Warren (*representing Meredith*); Station Manager Grace McNamara

Absent: Ken Curley (*representing Northwood*)

Guests and/or members of the public present: None

Roll Call:

D. Eddy (filling in for T. Stafford) called the January 25, 2022 LRPA board meeting to order at 3:01 PM and proceeded with roll call; attendance as noted above.

Approval of October 26, 2021 Minutes:

Eddy asked if there were any additions, corrections or deletions to the October 26, 2021 minutes. G. McNamara noted a misspelling of J. Landow's name. Eddy called for a motion to approve the 10/26/21 board meeting minutes as amended. A. MacRae made the motion, seconded by J. Beaudin. The board unanimously approved the motion.

Financial Report:

Beaudin presented the financial report. As of 1/18/22, LRPA's cash balance is \$84,678.44; total YTD expenditures are \$38,197.87; savings account balance is \$20,107.03. McNamara added that as of 12/17/21, LRPA's loan balance is \$6,770.88. Eddy asked if there were any questions or comments regarding the financials; there were none. Eddy called for a motion to approve the financial report. Landow made the motion, seconded by P. Warren. The board unanimously approved the motion.

Old Business:

a). Discussion on New LRPA Fee Structure and Apportionment Recommendations

LRPA's current fee structure is based on the number of Breezeline cable television subscribers in each of its member municipalities. As this number continues to decrease, LRPA's board and administration want to move to a sustainable membership fee model that reflects a growing demand for streaming production and an increase in non-cable viewership. Warren submitted, for board consideration, two different models on which to base a new fee structure. One model's calculation is based on municipal valuation (with information taken from a 2020 equalization study) and the other from municipal population (based upon the latest community profiles made available from the State of NH). Board discussion noted that the fee model adopted by the Lakes Region Mutual Fire Aid Association uses a 50%/50% combination of both member municipality valuation and population. Board discussion was favorable toward this combined fee structure approach. Eddy called for a motion. Stafford made the motion to move LRPA's municipal fee structure to a model based upon 50% municipal valuation and

50% municipal population, seconded by Beaudin. The board unanimously approved the motion. McNamara will send an explanatory letter to each municipality in the coming weeks.

b). Technology Committee Update

McNamara and MacRae noted that the two (2) new camera field kits are complete except for the microphones, which are on back order. There is a plan to meet with SOS Tech to put a new service agreement plan in writing. Key Code Media, a technical integration firm, is interested in meeting with LRPA and we will pursue a meeting at a mutually agreeable time.

c) Update on Bids for Accounting Firm

McNamara will reach out to local firms early this spring. LRPA's current firm will be in the running.

New Business:

Annual Meeting Discussion & Upcoming Slate of New Board Officers

LRPA's 2022 annual meeting is set for Tuesday, April 26, 2022, starting at 3:00 PM in the Tioga Meeting Room of the historic Belmont Mill in Belmont, NH (14 Mill Street). There will be a vote on the 2022-2023 slate of board officers (Chair, Treasurer and Secretary) as well as a "state of the station" presentation by McNamara. With the recent retirement of Nancy LeRoy (former Secretary) and upcoming retirement of Beaudin (Treasurer), two officer positions will open. Discussion included how to best fill these positions, including the possibility of combining Treasurer and Secretary into one role.

Station Manager Report:

Read or download the full report here: <http://lrpa.org/board-meetings-minutes-reports/>

McNamara presented the station manager Report. Highlights:

- On 1/10/22, Atlantic Broadband rebranded itself as Breezeline.
- Waiting to learn if Belknap County will approve LRPA's \$2,000 annual fee for production work.
- Production in November/December 2021 was busy but currently work has slowed down. LRPA video technician J. Lund sometimes edits from his home office. McNamara continues to work at night on the LRPA laptop to download/upload municipal content.

Eddy asked if there were any questions or comments regarding the station manager's report; there were none. Eddy called for a motion to approve the report. MacRae made the motion, seconded by B. Hamel. The board unanimously approved the motion.

Public Comments: None

Non-Public Session: None needed

Next Meeting/Adjournment:

Eddy again noted that the upcoming quarterly meeting, LRPA's Annual Meeting, is Tuesday, April 26, 2022 at 3:00 PM. (See details under New Business, above). Any date change will post here:

<http://lrpa.org/board-meetings-minutes-reports/>

Eddy closed the January 25, 2022 LRPA board meeting at 3:58 PM.

Respectfully submitted by Grace B. McNamara

GBM 1/27/22