

Station Manager's Report, submitted by Grace McNamara on Monday, 4/22/19

Administrative:

- Our 2019-'20 business and worker's comp insurance policies have been renewed. On Thurs., 4/11, Jeanne wrote the combined check of \$2,200.00 and I delivered it to Holbrook Insurance on the same afternoon.
- On Fri., 4/12 I received a notice in the mail from Axis Insurance, the underwriter for our media liability policy, stating that our policy would be cancelled as of Mon., 4/15 due to "nonpayment." We paid this on 9/24/18 and had confirmation that the check had been cashed on 9/27/18. After a week of phone calls and emails, I have confirmation (via email) that the policy payment has been located and that our policy has been reinstated (this policy runs from September – September, so it's up this fall). We may want to discuss this further at the meeting.
- Our 2018-'19 Board meetings are **on the last Wednesday of each month at 3:00 p.m.** at the station. Remaining dates are May 29 and June 26.

Budget/Fundraising:

- On Wed., 4/3 I mailed (certified, return receipt requested) the municipal membership contracts to our five member communities. I have received the return receipts from all five municipalities. On Wed., 4/10 Jeanne emailed Belmont's signed agreement to the office.
- Thus far in FY 2018-'19, LRPA has collected \$130.34 in miscellaneous revenue.

Equipment/IT/Website/Studio:

- Our main editing computer (the one that I have budgeted to replace this new FY) experienced a port drive failure (5 total including 2 USB ports, 2 SD card ports and 1 compact flash card ports). Shane installed a replacement port drive on Fri., April 19 and also installed an external port drive on the second editing computer. My computer (scheduled to be replaced by the old editing computer) continues to experience age-related problems (aren't we all). This all falls under the category of looking at a 2-3 year plan to replace and upgrade equipment.

Personnel:

- I have an issue to discuss in non-public session. ****Non-public session required****

Production and Programming:

- Since the Board met on 3/27/19, we have taped 5 new Belknap County meetings (3 Commission and 1 each Delegation and Executive Committee). I continue to recommend that the County's 2020 rate be raised by \$1,000 annually, bringing it to \$7,500. I recommend discussing this at the April Board meeting. **** Discussion (and possible vote) requested ****
- Laconia's SAU Information Technology director, Jennifer Mitchell, contacted me two weeks ago to ask about showing Laconia School Board meetings live. The Laconia School Board meetings are scheduled the 1st & 3rd Tuesdays of each month at 39 Harvard Street. She and I discussed using Live Stream as Belmont does for its Select Board meetings, but the SAU is not interested in that route. I contacted Atlantic Broadband to inquire about programming these live meetings the same way that I do Meredith (through channel 26 as the meetings go live). I was informed that this would be a violation of the existing franchise agreement, as the City of Laconia already has and uses a transmitter in City Hall for City Council meetings (there apparently can only be one transmitter per municipality). The IT department came up with an idea of a H.264 encoder that can take a stream from the SAU's DVR and feed it through their network to the studio. I

passed that information onto Shane, who may have found a better and more complete system that I then forwarded to IT. The cost for this purchase will be covered by the SAU, and they will take care of installation and any other factors. It's an experiment, as the equipment that they are looking at is good and reliable but not broadcast quality. LRPA is very happy to work with them on this solution and will keep you informed of the progress.

- We continue to download movies, TV shows, cartoons and more in the public domain.
- New shows produced/aired or airing since the end of March: Belknap County meetings, *Chefs Table*, *5G Wireless Invasion*, *Gilford Public Library Lectures (2)*, Laconia Historical Society, *LRPA After Dark*, LRPA March (Annual) Board Meeting, National Gallery of Art, NH Executive Council (2), *O! Melodious Show*, religious programs, meetings from Belmont, Gilford, Meredith and Northwood, and updated School Board meetings from Laconia and Inter-Lakes.

Public/Community/Station Relations:

- On Mon., 4/15, I moderated a panel discussion on LRPA's 20th anniversary for the Laconia Historical Society. It featured several video compilation clips from throughout our past two decades. We presented to an audience of about 30 people. I think it went well, and the Historical Society was very pleased. I want to thank Jordan and Marc McNamara for editing the clips, Shane for assisting in setting up the evening's presentation, and Nancy LeRoy for representing the Board with her attendance.
- *LRPA After Dark* press releases continue to run in the following weeklies: Salmon Press papers, the *Suncook Valley Sun*, and also in the *Laconia Daily Sun*.
- My next update to the Gilford Board of Selectmen is set for their regular meeting of Wed., 5/22.