

Board Minutes
Lakes Region Public Access Television
Wednesday, September 27, 2017, 8:30 a.m.
LRPA Studios, Laconia NH

Present: Chairman Dale Channing Eddy (*representing Gilford*); Treasurer Jeanne Beaudin (*representing Belmont*); Ken Curley (*representing Northwood*); Joe Jesseman (*Member-at-Large*); Trish Stafford (*representing Meredith*); Station Manager Grace McNamara

Guests/members of the public present: Shane Selling of SOS Tech, IT Consultant to LRPA

Absent: Secretary Nancy LeRoy (*Member-at-Large*); Bob Hamel (*representing Laconia*)

D. Eddy called the meeting to order at 8:31 a.m., proceeded with roll call and called for a motion to approve the minutes of the July 26, 2017 Board meeting. J. Jesseman made the motion, seconded by J. Beaudin. With no further additions or corrections, the motion was unanimously approved.

Financial Report:

J. Beaudin presented the financial report. Year-to-date expenditures since 7/1/17 are \$14,788.82. As of 9/25/17, 2017, LRPA's bank balance was reconciled at \$81,848.00. Beaudin noted that LRPA has received all 2017-18 membership dues from its municipalities. The Q4 invoice of \$1,462.50 (for videotaping and production services) was sent to Belknap County on 9/25/17. As there were no questions on the report, Eddy called for a motion to approve the financial report. Jesseman made the motion, seconded by T. Stafford. The financial report was unanimously approved.

Prior to hearing the Station Manager's Report, Eddy moved an agenda item from New Business and called for a motion to hold a Board vote on the re-institution of Ken Curley as Northwood's representative to LRPA's Board of Directors. Beaudin made the motion, seconded by Jesseman. The vote to re-institute Ken as an LRPA Board Member was unanimous. Welcome back, Ken!

Station Manager Report:

(Note: The detailed Station Manager's Report can be downloaded and/or read online at LRPA's website, www.lrpa.org, or by visiting the station at 345 Union Avenue, Laconia, NH.)

G. McNamara presented the Station Manager's report. Highlights of the report:

- LRPA has been fielding questions from producers and our viewing public regarding the sale of MetroCast to Atlantic Broadband. McNamara reached out to Stacie Paradis, MetroCast Regional Marketing Manager, and received an emailed response stating that LRPA will learn more of Atlantic Broadband's future plans after the sales is complete, scheduled for early January, 2018. In the meantime, MetroCast will continue to operate its cable systems.
- Per an ongoing discussion last taken up at the July 17 Board meeting, McNamara has drafted the 2018 Belknap County Service Agreement for the videotaping, production and uploading to Video on Demand of County meetings. LRPA has experienced a sharp increase in the hourly workload to produce this year's County meetings. Because of this increase, McNamara proposed raising LRPA's annual fee from \$5,850 to \$6,500, to be paid in quarterly installments of \$1,625 per invoice. As this Agreement should be mailed in early October, the Board needed to vote on the proposal. The vote was undertaken during Old Business (see below).

- McNamara drafted a letter to municipalities currently served by MetroCast but not currently members of LRPA, asking them to reconsider using LRPA as their public access provider. For various reasons, not all towns currently served are viable candidates to re-join LRPA (e.g., several have created their own solutions to providing public access). McNamara requested that this be discussed further under New Business (see below).
- LRPA's FY 2016-'17 NH Annual Report and the \$75.00 annual filing fee were mailed (certified, return receipt requested) on Tues., 8 /22.
- The 2017 Greater Lakes Region Children's Auction will be held from Tues., 12/5 – Sat., 12/9 at the Belknap Mall in Belmont. LRPA is once again proud to be a part of this community event.

Eddy called for a motion to accept the Station Manager's report. Beaudin made the motion, seconded by Jesseman. The Station Manager's report was unanimously approved.

Old Business:

- Belknap County 2018 Service Agreement Discussion and Vote:
 - After a brief discussion, Eddy called for a motion to approve the new Service Agreement with the increased 2018 rate of \$6,500. Jesseman made the motion, seconded by K. Curley. The motion was unanimously approved.
- At-Large Board Members/Sub- Committee Members:
 - LRPA continues to look for additional at-Large members to be appointed to its Board. Further discussion was tabled until the November LRPA Board meeting, scheduled for Wednesday, November 29 at 8:30 a.m.

New Business:

- Letter to Non-LRPA Member Municipalities Discussion:
 - Upon further discussion, there were no changes proposed to McNamara's letter to non-member municipalities. Board members agreed that the towns that are providing their own community access through MetroCast Channel 24 are currently not viable candidates to re-join LRPA, but do want to send letters to the remainder of the possible towns. It was agreed that McNamara will tailor each letter the individual needs of each town, and will mail them in the first half of October.

There were no public comments, and there was no need to go into a non-public meeting.

Eddy announced that the next LRPA Board meeting will be held at 8:30 a.m. on Wednesday, November 29, 2017 at LRPA (345 Union Avenue, Laconia, NH). Eddy called for a motion to adjourn the meeting. Jesseman made the motion, seconded by Beaudin. The request to adjourn was unanimously approved. The September 27, 2017 LRPA Board meeting was adjourned at 9:15 a.m.

Respectfully submitted by Grace McNamara (for Secretary Nancy LeRoy) GBM 9/27/17